

Gallery Director – Zurich

Fabienne Levy is looking for an experienced and dynamic Gallery Director to lead its Zurich gallery. We are seeking someone with a strong commercial profile, an excellent understanding of contemporary art, and the ability to develop meaningful relationships with collectors and the local cultural community.

Key Responsibilities

- Manage the day-to-day operations of the Zurich gallery and act as the main point of contact on site
- Drive sales and develop long-term relationships with collectors and prospective clients through proactive follow-up, tailored proposals and negotiation
- Expand the gallery's collector base and professional network in Zurich and German-speaking Switzerland
- Present the gallery's artists, exhibitions and programme confidently and engagingly to visitors, collectors and art professionals
- Coordinate exhibitions, installations and openings with artists, studios, suppliers and the wider gallery team
- Oversee sales administration and operational follow-up, including offers, invoices, contracts and transport
- Represent the gallery at art fairs, openings and professional events, contributing actively to its visibility and development

Candidate Profile

- Minimum five years' professional experience in a commercial art gallery
- Proven experience in art sales and collector development
- Fluent German and English, both written and spoken; French is an advantage
- Based in Zurich with a strong knowledge of the local art and cultural landscape
- Excellent interpersonal and communication skills
- Highly organised, detail-oriented and solution-driven
- Comfortable working independently, taking initiative and managing multiple priorities
- Strong knowledge of and genuine enthusiasm for contemporary art
- Availability for occasional evening and weekend events, as well as travel to art fairs

Practical Information

Location: Zurich

Workload: 80–100%, schedule to be agreed

Starting date: To be discussed

To apply, please send your CV and a brief cover letter to julie@fabiennelevy.com, with the subject line "Application – Gallery Director Zurich."

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